NEWBOTTLE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE MEMORIAL HALL, CHARLTON ON MONDAY 21 SEPTEMBER 2026 AT 7.30PM

PRESENT: Councillors Linda Baker, Jordan Bolton, Gary Merrell and Matthew Walsh.

ALSO IN ATTENDANCE: Theresa Goss, Clerk and Responsible Financial Officer.

In the absence of the Chairman, Councillor Matthew Walsh chaired the meeting.

32/26 Apologies – Councillor Michael Loggin submitted his apologies because he was on holiday. Councillor Kevin Ridge submitted his apologies because he was unwell.

Resolved that the apologies from Councillor Michael Loggin and Kevin Ridge be accepted and the absences authorised.

33/26 Declaration of Interests – There were no declarations of interest.

34/26 Minutes - The minutes of the meeting held on 20 July 2026 were taken as read, duly adopted and signed by the Chairman.

There were no matters arising.

Resolved that the minutes of the meeting held on 20 July 2026 be approved and signed by the Chairman.

35/26 Chairman's Announcements – There were no Chairman's Announcements.

36/26 Open Forum – There were no members of the public present.

37/26 Reports from Unitary Authority Councillors – The Unitary Authority Councillors were not present and did not submit a report prior to the meeting.

38/26 Village Matters

i) Playing Field and Pavilion – There was no update from the Playing Fields Association.

Resolved that the report be noted.

ii) Jetty Footpath – The Clerk reported that an email had been received from West Northants Unitary Authority Councillor Rebecca Breese and she was continuing to follow up on the status of this footpath closure and the wall repairs with Sam Simons.

Resolved that the report be noted.

iii) Myers Close Play Area – Councillor Jordan Bolton reported that he was continuing to obtain quotes for new play equipment. The Clerk was asked to check the available budget for the play equipment project.

Resolved that the report be noted.

iv) No Parking Signs – The Parish Council considered a request for 'No Parking' signs in Myers Close, which had been received via Councillor Michael Loggin.

Resolved that in the absence of Councillor Michael Loggin, this matter be deferred to the next meeting. **Action TG**

39/26 Parish Council Matters

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i) Co-option – There had not been any applications for co-option onto the Parish Council.

Resolved that the vacancy continue to be advertised. **Action TG**

40/26 Planning

i) **Resolved** that, it be noted that, since the last meeting, the Parish Council had considered the following planning application and works to trees, which had been submitted to West Northamptonshire Unity Authority: None

ii) The Parish Council considered the following planning application:
2026/3595/TCA
Wheelwrights, Main Street, Charlton
Fell a Cherry Tree

Resolved that the Parish Council has no objections to application 2026/3595/TCA. **Action TG**

iii) **Resolved** that, it be noted that, since the last meeting, the following planning applications had been determined by West Northants Unity Authority Planning Committee/Planning Officers:
2026/1892/FULL
Manor Farm Road to Church, Newbottle
Concrete hardstanding (retrospective)
Approved

41/26 Finance

i) Financial Matters – Prior to the meeting, a number of financial documents had been circulated to the Parish Council.

Resolved that:

1) the accounts for payment be approved, as detailed in appendix 1 to the minutes;
2) the receipts since the last meeting, the uncashed payments & uncashed receipts and the bank reconciliation, as at 21 September 2026 for the bank accounts at Unity Trust Bank be noted; and
3) it be noted that Councillor Matthew Walsh, as Councillor for monitoring the Parish Council's internal controls, will sign the uncashed payments list, the uncashed receipts list, the bank reconciliation as at 31 August 2026 and the Unity Trust bank statements for August 2026.

ii) Budget Monitoring 2026/2027 – The Parish Council considered the budget monitoring report for 2026/2027.

Resolved that the report be noted.

42/26 Correspondence – There was no further correspondence.

43/26 Exclusion of the Public and Press

Resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minutes numbered 44/26 & 45/26 on the grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

44/26 Staffing Matters – The Parish Council considered the National Joint Council for Local Government Services (NJC) pay scales for 2026/27, which were to be implemented from 1 April 2026.

Resolved that the pay increase be applied to the Clerk and Responsible Financial Officer's salary for 2026/2027, back dated to 1 April 2026. **Action TG**

45/26 Noticeboard Repair – The Parish Council considered a quote for a repair to the Parish Council noticeboard.

Resolved that the quote from Mark Brown for the noticeboard repairs be accepted. **Action TG**

46/26 Meeting Dates - The Parish Council noted the following meeting dates, all commencing at 7.30pm at the Memorial Hall, Charlton.

- 16 November 2026
- 18 January 2027
- 15 March 2027
- 19 April 2027

47/26 Items for Next Agenda

- Poors Allotment
- No Parking Signs

(The meeting closed at 7.55pm)

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Signed, Chairman – 16 November 2026

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